

# Sights & Sounds of Christmas

December 3rd, 4th and 5th

Please join us for the 23rd annual Sights & Sounds of Christmas, on **December 3rd, 4th and 5th**. Traditionally, Sights and Sounds of Christmas marks the official opening of the Christmas Season here in San Marcos. We are proud of this Christmas wonderland and hope that you will spend this special time with us in 2009. The Sights and Sounds of Christmas event has consistently been voted the *Best Event in Hays County* and we expect upwards of 75,000 people to partake in the festivities on the beautiful banks of the historic San Marcos River. Again this year, activities will include holiday performances, the popular Bethlehem venue, Santa's Retreat, A Night in Old San Marcos and Peppermint Plaza, many different food vendors, children's activities and, of course, the spectacular lights.

**Event hours are from 6:00 p.m. until 10:30 p.m. each of the three evenings. Booth fees WILL NOT increase this year.**

- ❖ First, I apologize for the lateness of this application. However, we are seeing some changes this year. Unfortunately, the event has hit hard times and the Sights and Sounds Board was faced with cancelling the event -OR- charging a gate fee. The Board finally, has chosen to charge a very nominal gate fee. As vendors, you will be given three vendor buttons for all three nights of the event. You may share these passes with others who may staff your booth/booths. You will receive these buttons when you check in.
- ❖ Second, one side of the City of San Marcos Recreation Hall burned this year and the remaining part and adjoining patio are not fit to house any of the vendors. We are, therefore, limited to a large tent. The tent will be situated on asphalt, so we will not have problems with dust, however I will have less booth space to rent. I encourage you to return your applications as soon as you can. Also, I cannot rent more than two booth spaces to any one vendor.
- ❖ In case you are new this year or have missed a couple of years, the Peppermint Plaza venue is located across the San Marcos River from the main stage, near where the vendor parking is and right behind the big Christmas tree. Booths will continue to be 10'x10' in dimension. **I ABSOLUTELY CANNOT GUARANTEE WHERE YOU WILL BE LOCATED.** I will try, however, to accommodate everyone on a first come – best location basis. It is important that you provide me with good contact information so that I can keep you all informed. As stated above, there will be a limited number of total booths available. Booths are \$225.00 per each booth space reserved.
- ❖ You may sell all arts and crafts items in this area, but items will be strictly juried. You must submit your booth fee and the photos/slides of your merchandise no later than October 30, 2009. If you participated in the 2009 event and submitted photos or slides, you **do not** have to submit them again unless you have changed in any way the merchandise you plan to sell. I will notify vendors of the selection committee's decision by November 5th, 2009.
- ❖ If you are selected as a vendor, only those items approved by the selection committee may be sold. You must list all of your merchandise categories in detail on the attached application. If you do not adhere to this requirement you will be asked to leave, and your booth fee will not be returned.

**Please read carefully, complete and return the attached vendor agreement.** Please contact Renate Yanity at 512-392-2915/[ryanity@grandecom.net](mailto:ryanity@grandecom.net) (new e-mail) for additional information.

We look forward to seeing you this year!

## GENERAL CONDITIONS OF AGREEMENT FOR BOOTH SPACE RENTAL BETWEEN VENDOR AND SIGHTS AND SOUNDS BOARD FOR PEPPERMINT PLAZA

- Booths are reserved for the entire event only. No one or two day reservations are accepted.
- Booths must be staffed each night for the entire evening. Booths must be occupied only by the authorized vendor. Booths may not be sold to another vendor. A booth space may be shared by two vendors only if both are approved by the selection committee.
- Booths must be set up and staffed 30 minutes before the event opens each night and you will not be permitted access after that time. Vehicles will not be allowed on anything other than the paved parking area adjacent to Peppermint Plaza. Driving/parking on any grassy/pervious area near Peppermint Plaza is strictly prohibited, and the Board reserves the right to bar you from the event if you are found driving or parking in the field area or if you disregard direction to remove your vehicle.
- Set up time is between 1:00 p.m. and 6:00 p.m. on Wednesday, December 2nd and between 8:00 a.m. and 3:00 p.m. on Thursday, December 3rd. No vendors will be allowed in the event area before the stated move-in times. All vendors must vacate the event area no later than 6:00 p.m. on December 2nd. If you have not occupied your booth space by 4:00 p.m. on Thursday, December 3rd, the Board reserves the right to rent the booth to another vendor and you will forfeit all money deposited for the reservation of the booth.
- You are permitted to decorate your booths, however blinking and/or rotating lights are not permitted. You may use only tape, cable ties, or florist gum on the tent or tent poles and this must be removed at the end of the event Saturday evening. You must provide your own display/table/chairs. Folding tables used as display must be covered to the ground so as to present a neat appearance.
- Individual sound systems are prohibited.
- Devices for personal heating are prohibited due to electrical restrictions. Vendors using space heaters or similar devices will be asked only once to disconnect them, after that you will be asked to leave. No exceptions. Electrical devices needed for your booth area such as an iron, microwave etc. will need prior approval from the event electrician. All applications must include the type of appliance requested with the amps and watts required for each.
- Smoking in and around Peppermint Plaza is not permitted.
- Selling of merchandise is restricted to the vendor's booth area only. You may not solicit your merchandise in any other area of the park.
- Selling of raffle tickets and the distribution of literature not related to your merchandise is strictly prohibited.
- Security is available, however the Sights and Sounds Board does not accept responsibility for lost or stolen items and we encourage all vendors **NOT** to leave personal valuables in their booths overnight.
- Vendor's vehicles may be parked in the event area for loading and unloading only for the duration of the event. You must move your vehicle as soon as you have unloaded in order to provide access for other vendors. All vehicles must be out of the event entrance parking lot area not later than 4:00 p.m. or your vehicle will be subject to towing.
- Please request handicapped parking accommodation in advance.
- Vendor parking will be available every evening. However, due to limited parking availability, the vendor parking area will be opened to the general public after 6:00 p.m. each evening.
- Only checks or money orders will be accepted for booth payment. No cash or credit cards will be accepted.
- The individual vendor is responsible for the collection and submission of all appropriate sales tax.
- Remove trash from your booth each evening and after the event. Dumpsters are provided. Failure to leave your booth space litter free may result in the loss of booth privileges for the next year.

### The Sights and Sounds of Christmas Board will provide the following:

- A 10'x 10' booth space(s) as reserved by the vendor.
- Publicity for the event.
- Security December 2nd, 3rd, and 4th (including overnight)
- One duplex electric plug per booth; 110 V only and overhead lighting.
- Limited designated vendor parking area.
- Trash dumpster for vendor use.
- Sign with vendor business name for booth space.

### ATTENTION!!

In consideration for the permission granted for the use of property and facilities of the City of San Marcos, the Sights & Sounds of Christmas Board of Directors, committee members and volunteers, the identified individual vendors and/or vendor organizations agree to hold harmless the City of San Marcos, officers of the Board, agents, sponsors, and employees of Sights & Sounds of Christmas from any loss from theft, damage by fire, water, accident any other acts of God or any other causes. It is expressly understood and agreed that the listed organization(s) or individual(s) will hold the officers of the Board, agents, sponsors and employees of Sights & Sounds of Christmas harmless from any liability, suit, destruction, injury, or claims caused by them. Sights & Sounds of Christmas Board of Directors and committee members are volunteers.

### Refund Policy

*Refunds will be made on vendor cancellations if requests are received no later than November 10, 2009. Booths may not be re-sold to another vendor.*

# 2009 Peppermint Plaza Application

Please print or type information

I agree to be bound by the terms of this application and by the General Conditions for Booth Space Rental in consideration of the rental of a booth space from the Sights and Sounds of Christmas Board for the Sights and Sounds of Christmas 2009.

Your name: \_\_\_\_\_

Full Mailing address: \_\_\_\_\_

Organization or legal Business Name: \_\_\_\_\_

Name of Business for booth sign: \_\_\_\_\_

Phone: Primary (\_\_\_\_) \_\_\_\_\_ Work(\_\_\_\_) \_\_\_\_\_ FAX (\_\_\_\_) \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

*I will not accept booth deposits. Your space rental will be finalized only when I receive full payment. Until that time, you are not guaranteed a booth. You have until October 30, 2009 to send in your money, application form and slides/pictures (if applicable) for booth space reservations. Once you are assigned a booth space, refunds for cancellations will only be considered until November 10th, 2009. After November 10th, 2009 all money received by Sights & Sounds of Christmas for booth space rental will be forfeited in the event of cancellation.*

Booth size is 10'x10' \$225.00/booth (all vendors)    No. of booths requested: _____ (no more than two allowed)
Total Fee Enclosed: _____
Balance Due by October 30, 2009: _____

List all categories of merchandise to be sold: \_\_\_\_\_

List necessary electrical devices (provide amperage and wattage requirements): \_\_\_\_\_

Yes, please reserve a booth space in my name for Peppermint Plaza at the 23rd annual Sights and Sounds of Christmas 2009. My signature certifies that I agree to comply with all the regulations and guidelines established by the Sights & Sounds of Christmas Board of Directors.

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date

Return completed application form, photos, slides, and booth fee no later than October 30, 2009 to:

(PLEASE NOTE THIS IS A CHANGE IN E-MAIL FROM LAST YEAR)  
The Sights and Sounds of Christmas, P.O. 1896, San Marcos, Texas 78667  
Contact: Renate Yanity, 512-392-2915, [ryanity@grandecom.net](mailto:ryanity@grandecom.net)